

Administrative Services
Purchasing Division

March 4, 2008

MAY 07 2008

2nd NOTICE
RESPOND NO LATER THAN
MAY 5, 2008

Colorado Carriage
Tammy Jo Rice
410 Franklin Street
Fort Collins, CO 80521

RECEIVED

Re: Renewal, P1020 Downtown Concessionaires

Dear Ms. Rice:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions. The term will be extended for one (1) additional year, June 1, 2008 through May 31, 2009.


Site # 12 – Loading Zone, Mountain Avenue entrance to Old Town Square. For day and night use.

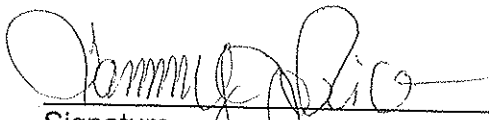
If the renewal is acceptable to your firm, please sign this letter in the space provided, include a current copy of insurance naming the City as an additional insured and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact David M. Carey, CPPB, C.P.M., Buyer, at (970) 416-2191 if you have questions.

Sincerely,


James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management


Signature


Date

(Please indicate your desire to renew P1020 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

cc:Linda Samuelson
JBO:mar