

January 31, 2000

Kwal-Howells, Inc
4637 S Mason St
Unit A-8
Ft Collins, CO 80526

Re Bid #5458/006-99 MAPO – Athletic Field Paint

I have enclosed 3 copies of documents regarding the above captioned matter. Please sign the three (3) copies, and return all copies to me along with a current copy of your insurance. After the signatures have been obtained, a copy of the agreement will be sent to you.

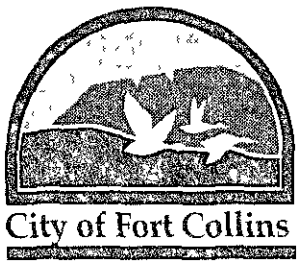
Please contact John Stephen, CPPB, Buyer, 970-221-6777, if you have questions.

Sincerely,

James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

enc

JBO/jbe



MEMORANDUM

TO Roger Daigle, Parks

FROM John Stephen, CPPB, Buyer, Purchasing

DATE January 25, 2000

RE Bid #5458/006-99 MAPO-Athletic Field Paint

Enclosed for your evaluation and review are documents pertaining to the above bid opening. Please review and return the results of your decision to me as soon as possible.

If you have any questions, please contact me at 6777.