

CITY OF FORT COLLINS

INVITATION TO BID

BID #5471
DIRECTIONAL BORING 3" AND BELOW

BID OPENING: FEBRUARY 18, 2000, 3.00P.M. (our clock)

Sealed bids will be received and publicly opened at the office of the Director Of Purchasing and Risk Management, 256 West Mountain Avenue, Fort Collins, Colorado 80521, at the time and date noted on the bid proposal and/or contract documents

Bids must be received at the Purchasing Office prior to 3.00p.m. (our clock), February 18, 2000.

A copy of the Bid may be obtained as follows:

- 1 Call the Purchasing Fax-line, 970-416-2033 and follow the verbal instruction to request document #25471 **(The bid number must be preceded by a 2 when using the Fax-line)**
- 2 Download the Bid from the Purchasing Webpage, Current Bids page, at www.ci.fort-collins.co.us/CITY_HALL/PURCHASING then via the Current Bids pushbutton
- 3 Come by Purchasing at 256 W Mountain Ave , Fort Collins, and request a copy of the Bid

Special Instructions

All bids must be properly signed by an authorized representative of the company with the legal capacity to bind the company to the agreement. Bids may be withdrawn up to the date and hour set for closing. Once bids have been accepted by the City and closing has occurred, failure to enter into contract or honor the purchase order will be cause for removal of supplier's name from the City of Fort Collins' bidders list for a period of twelve months from the date of the opening. The City may also pursue any remedies available at law or in equity. Bid prices must be held firm for a period of forty-five (45) days after bid openings.

Submission of a bid is deemed as acceptance of all terms, conditions and specifications contained in the City's specifications initially provided to the bidder. Any proposed modification must be accepted in writing by the City prior to award of the bid.

Only bids properly received by the Purchasing Office will be accepted. All bids should be clearly identified by the bid number and bid name contained in the bid proposal.

No proposal will be accepted from, or any purchase order awarded, to any person, firm or corporation in default on any obligation to the City.

Bids must be furnished exclusive of any federal excise tax, wherever applicable.

Bidders must be properly licensed and secure necessary permits wherever applicable

Bidders not responding to this bid will be removed from our automated vendor listing for the subject commodities

The City may elect where applicable, to award bids on an individual item/group basis or on a total bid basis, whichever is most beneficial to the City. The City reserves the right to accept or reject any and all bids, and to waive any irregularities or informalities

Sales prohibited/conflict of interest no officer, employee, or their dependent or person residing in and sharing the expenses of their household, shall have a financial interest in the sale to the City of any real or personal property, equipment, material, supplies or services. This rule also applies to subcontracts with the City. This shall not apply to members of any authority, board, committee or commission of the city, other than the members of the City Council. Soliciting or accepting any gift, gratuity favor, entertainment, kickback or any items of monetary value from any person who has or is seeking to do business with the City of Fort Collins is prohibited. Any vendor knowing of this type of activity is encouraged to report in confidence to the Director of Purchasing and Risk Management, Director of Finance, City Attorney or City Manager so the matter can be dealt with

Freight terms unless otherwise noted, all freight is F O B Destination, Freight Prepaid. All freight charges must be included in prices submitted on proposal

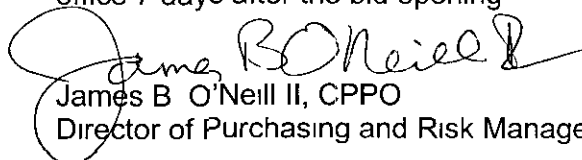
Discounts any discounts allowed for prompt payment, etc., must be reflected in bid figures and not entered as separate pricing on the proposal form

Purchasing restrictions your authorized signature of this bid assures your firm's compliance with the City's purchasing restrictions. A copy of the resolutions are available for review in the Purchasing Office or the City Clerk's Office

Cement restrictions City of Fort Collins Resolution 91-121 requires that suppliers and producers of cement or products containing cement to certify that the cement was not made in cement kilns that burn hazardous waste as a fuel

Collusive or sham bids any bid deemed to be collusive or a sham bid will be rejected and reported to authorities as such. Your authorized signature of this bid assures that such bid is genuine and is not a collusive or sham bid

Bid results for information regarding results for individual bids send a self-addressed, self-stamped envelope and a bid tally will be mailed to you. Bid results will be posted in our office 7 days after the bid opening


James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

CITY OF FORT COLLINS

BID PROPOSAL

BID #5471

BID OPENING: FEBRUARY 18, 2000, 3.00 p m. (our clock)

WE HEREBY ENTER OUR BID FOR THE CITY OF FORT COLLINS' REQUIREMENTS FOR **DIRECTIONAL BORING CONTRACTOR - ANNUAL** PER THE BID INVITATION AND ANY REFERENCED SPECIFICATIONS

The City of Fort Collins is requesting bids for a Contractor to provide all equipment, labor and materials deemed necessary to perform directional boring and pot hole locating for the Traffic Department for traffic signal intersections. This contract may be utilized by other departments with a completed work order. There is no guaranteed minimum amount of services to be ordered. The AVERAGE intersection would have between 150 to 250 total linear feet and ten pot holes. The City is requesting pricing per linear foot for boring and cost per pot hole to locate utilities.

For technical questions, call Dan Holland, Traffic Operations Supervisor at 970-221-6816. For purchasing questions, call John Stephen, Buyer, CPPB, at 970-221-6777.

SCOPE OF WORK

- 1 This bid will be for various jobsites, as required by Traffic Department, and should not be construed as one site. No work order exceeding \$50,000 will be issued. Payment is for completion of installed PVC only.
- 2 The Contractor must provide all labor, materials and equipment, including traffic control and barricading to accomplish the work in accordance with City standard specifications or as directed by Engineer.
- 3 Each bore must be 36 inches under the roadway and piping must be 3 inch SCH 40, PVC conduit. Sections must be glued, fused, or continuous run. Any bore under State Highways must include 2 (two) 3 inch SCH 40 PVC conduits. At the end of all bores, each conduit must be terminated with a 90 degree L.
- 4 Contractor must enter into the attached work order services agreement (included for your review) and provide the necessary insurance. This agreement is effective for one year from the date on the service agreement. At the option of the City, the Agreement may be extended for additional one year periods not to exceed four (4) additional one year periods. Pricing changes shall be negotiated by and agreed to by both parties and may not exceed the Denver - Boulder CPI-U as published by the Colorado State Planning and Budget Office. Written notice of renewal shall be provided to the Service Provider and mailed no later than ninety (90) days prior to contract end.

5 Work Order Procedure

- A All job estimates must be submitted on a unit price basis consistent with the prices established in the Bid Schedule section
- B Contractor will invoice for all jobs completed on a unit price basis with the prices established in the Bid Schedule section
- C Work order number must be included on the billing invoices

Bid Schedule

Linear feet and pot holes are an arbitrary number for bid purposes only. The City reserves the right to award in the best interest of the City, either by linear foot or total cost

Directional boring \$ _____ /Linear Foot X 185LF =Total \$ _____
With one 3" conduit

Directional boring \$ _____ /Linear Foot X 150LF =Total \$ _____
With two 3" conduit

Pot holing \$ _____ /Pot hole X 10 locations = Total \$ _____

Total Cost \$ _____

Firm Name _____
(Are you a corporation, DBA, Partnership, LLC, PC)

Signature _____ **PRINTED NAME** _____

Title _____

Address _____

Phone/Fax _____