



Administrative Services
Purchasing Division

MAR 14 2002

March 8, 2002

Schrader Oil Company
P O Box 495
Ft Collins, CO 80522-0495

Re Bid #5363 Propane Fuel Supplier

The City of Fort Collins has elected to renew Bid #5363 Propane Fuel Supplier for the City of Fort Collins with your firm. The terms and conditions of this renewal will be the same as stated in the original bid documents. In addition to those provisions Schrader Oil Company agrees to supply propane at eight cents (\$.08) over their cost through the end of 2002.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return along with a current copy of your insurance to the City of Fort Collins, Purchasing Division, before March 22, 2002. **If delivered**, please deliver to 215 North Mason Street, 2nd Floor, Fort Collins, CO 80524. **If mailed**, the mailing address is P O Box 580, Fort Collins, Colorado 80522-0580.

If this renewal is not acceptable with your firm, please send us a written notice stating that you do not wish to renew the bid. If you have any questions regarding this renewal, please contact Jim Hume, CPPB, Senior Buyer, at 970-221-6776.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Signature

3/13/2002

Date

(Please indicate your desire to renew Bid #5363 by signing this letter and returning it with a current copy of insurance forms to Purchasing Division on or before March 22, 2002.)