

Administrative Services
Purchasing Division

December 19, 2001

ServiceCo, Inc
P O Box 6167
Denver, CO-80206

SERVICE CO
1580 Logan St Ste #745
Denver CO 80203-1942

JAN - 7 2002


Re Bid #5352 Transfort Fuel Supplier


The City of Fort Collins has elected to renew Bid #5352 Transfort Fuel Supplier for the City of Fort Collins with your firm. The terms and conditions of this renewal will be the same as stated in the original bid documents.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return along with a current copy of your insurance to the City of Fort Collins, Purchasing Division, P O Box 580, Fort Collins, CO 80522, before January 3, 2002.

If this renewal is not acceptable with your firm, please send us a written notice stating that you do not wish to renew the bid. If you have any questions regarding this renewal, please contact Jim Hume, CPPB, Senior Buyer, at 970-221-6776.

Sincerely,


James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management



Signature

JAN - 3 2002
Date

(Please indicate your desire to renew Bid #5352 by signing this letter and returning it with a current copy of insurance forms to Purchasing Division on or before January 3, 2002.)

A copy of our insurance is being mailed to you **JAN - 3 2002**

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