



DEC 18 2002

December 04, 2002

ServiceCo, Inc
1580 Logan St Ste #745
Denver, CO 80203-1942

Re Bid #5352 Transfort Fuel Supplier

The City of Fort Collins has elected to renew Bid #5352 Transfort Fuel Supplier for the City of Fort Collins with your firm. The terms and conditions of this renewal will be the same as stated in the original bid documents.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return along with a current copy of your insurance to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, before December 18, 2002. **COPIES OF INSURANCE ATTACHED**

If this renewal is not acceptable with your firm, please send us a written notice stating that you do not wish to renew the bid. If you have any questions regarding this renewal, please contact Jim Hume, CPPB, Senior Buyer, at 970-221-6776.

Sincerely,

SERVICECO
James B. O'Neill, CPPO, FNIGP
1580 Logan St Ste #745
Director of Purchasing and Risk Management
Denver CO 80203-1942

Signature

DEC 16 2002

Date

(Please indicate your desire to renew Bid #5352 by signing this letter and returning it with a current copy of insurance forms to Purchasing Division on or before December 18, 2002.)