

Administrative Services
Purchasing Division

March 17, 1999

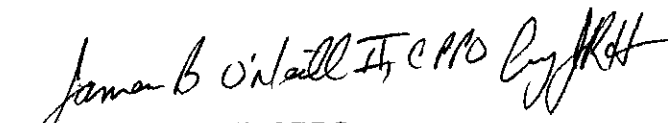
Korby's Sod Service
6625 N County Rd 9
Wellington, CO 80549

Re Bid #5360 Streetscape Maintenance

I have enclosed four (4) sets of contract documents regarding the above captioned matter. Please sign the four (4) copies, and return all copies to me along with a current copy of all insurance requirements. After the signatures have been obtained, a copy of the agreement will be sent to you.

Please contact Jim Hume, CPPB, Buyer, 970-221-6776, if you have questions.

Sincerely,


James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

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JBO/jbe