

Administrative Services

Purchasing Division

December 30, 1996

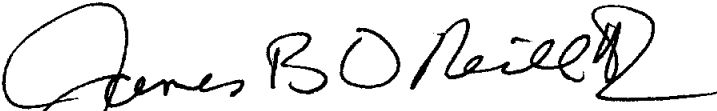
Vaught Frye Architects
1113 Stoney Hill Drive
Fort Collins, CO 80525

Re: Utility Services Expansion and Remodel

Gentlemen:

I have enclosed four (4) sets of contract documents regarding the above captioned matter. Please sign the four copies and return all copies to me. After the signatures have been obtained, a copy of the agreement will be sent to you.

Sincerely,



James B. O'Neill II, CPPO
Director of Purchasing and Risk Management

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